

PART III – LIST OF DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS

SECTION J, ATTACHMENT J-3

SAVANNAH RIVER SITE (SRS) SERVICES AND INTERFACE REQUIREMENTS MATRIX

DRAFT MATRIX – A Final Savannah River Site (SRS) Services and Requirements Matrix will be Provided Prior to Award of the SRS Integrated Mission Completion Contract (IMCC)

The services listed in this Section J, Attachment J-3, SRS Services and Interface Requirements Matrix (hereinafter the J-3 Matrix) shall be performed in accordance with the Section H Clause, H.69 entitled, *Site Services and Interface Requirements Matrix*, and Section C.13 entitled, *Savannah River Site Interface Management*. The service provider shall provide services to Other SRS Contractors and/or other Site users as identified in the J-3 Matrix as either a Direct Funded or a Usage-Billed Service (UBS).

The purpose of the J-3 Matrix is to identify the SRS services and interface requirements. The J-3 Matrix identifies the service provider and the associated general interface obligations by those receiving the service. The J-3 Matrix is not an all-inclusive listing of services that may be required or provided; however, services provided to another SRS contractor and/or other Site users shall fall within the scope of the provider's contract.

Use of a service provider's mandated or optional services, shall not negate the receiving contractor's responsibility to comply with applicable laws and regulations. If the receiving contractor believes that the use of any of a service provider's mandated or optional services would potentially result in non-compliance, the receiving contractor is responsible to resolve area(s) of potential non-compliance with the service provider contractor through inter-contractor interface management. Potential non-compliance issues that cannot be resolved through the inter-contractor interface management shall be promptly communicated to DOE.

SRS contractors retain the responsibility to reach agreement on interfaces and the appropriate delivery of services. The service provider shall provide services to other SRS contractors as listed below "Primary list of Users/Providers of the Matrix" in accordance with the processes described in Section H. 27 *Contractor Interface with Other Contractors/or Government Employees*, H.69 *Site Services and Interface Requirements Matrix* and Section C, C.13, *SRS Interface Management Plan*. Types of agreements include but are not limited to the following:

1. Memoranda of Agreements (MOAs) - The high-level agreement between the SRS Operations Contractor and other Site Contractors or Site Users an SRS that creates an initial framework for potential exchange of services and/or definition of other interface requirements.
2. Functional Service Agreements (FSAs) - The agreements that define services that are provided to a service requester that are not charged to the requester's contract. The Service Provider will receive funding in their Financial Plan to cover the costs or be directed by the DOE Contracting Officer to place the cost in the Service Provider's overhead accounts.

3. **Service Level Agreements (SLAs)** - The agreement that authorizes exchange of specific, direct services between the SRS Operations Contractor and other Site Contractors or Site Users per the provisions of the MOA previously established between the two parties. These services are invoiced monthly to the requesting tenant. Development of an SLA involves two steps: a request for information, and a request for proposal. A type of work plan used in conjunction with a WFO agreement. This allows the SRS Operations Contractor and other Site Contractor or Site User to agree on specific work scope execution requirements and the tracking of costs at a level below the WFO to ensure WFO authorized funding limits are not exceeded.
4. **Work for Others Agreements (WFOs)** - A formal agreement between the SRS Operations Contractor and a non-federal sponsor that contains a scope, schedule costs, provisions for advance payments, and terms and conditions under which work will be performed, which becomes an attachment to the DOE authorization for services.
5. Other possible agreements such as Interface Control Documents, Work Task Agreement, Financial Position Papers, etc.

Provided below is the definition of Landlord Services and Essential Site Services:

Landlord Services (LLS) – Services required for the safety & security of SRS personnel, to manage and maintain Site common infrastructure and other SRS-wide services. Examples: Fire Department, Emergency Services, Savannah River Site Operations Center, Site Environmental Monitoring, Roads & Bridges, Site common facilities, Site Geotechnical Engineering and SRS Communications (utilized by all tenants).

Essential Site Services (ESS) – Services provided by support divisions that benefit the operating facilities at SRS. Primarily those services unique to nuclear facility operations. Examples: Site Laboratory Operations, Site Engineering Standards, Quality Services, Purchasing & Receiving and Medical (not utilized by all tenants).

Provided below is a definition of Unit-Billed Services and Direct-Funded Services:

Unit Billed Services (UBS) – UBS are in a process designed to distribute the cost of a product to those customers who use the product. This refocuses costs to those business functions where services are actually utilized for Site Tenants. Examples: Information Technology (IT) Services, Telephones, Radios, Pagers, Site Training, Dosimeters.

Direct Funded Services - Those services provided to the Service Requester that are charged to the Service Requesters contract via a Service Level Agreement (SLA), Strategic Partnership Project (SPP) Agreement or Subcontract. These services are billed to the Service Requester monthly.

Interface Types:

1. **Information:** Planning, knowledge (data, facts, etc.) gathered or supplied.
2. **Physical:** Systems in tangible contact (i.e., Pipe-to-Pipe), or a physical exchange of product or materials.
3. **Service:** Provision of work for another contractor.

Service Types:

Services in the J-3 Matrix under “Service Type” in the Table for each service will be categorized as either “Mandatory” or “Optional”. If the service is “Mandatory” for a contractor receiving the service, the receiving contractor shall use the providing contractor’s service. If the service is “Optional” the receiving contractor may use the providing contractor’s service, self-perform the service, or seek the service through another means.

1. Mandatory – services may only be performed by another provider.
2. Optional – services may optionally be performed by another provider with adherence to Labor law requirement related to Collective Bargaining Agreements.

Primary list of users/providers of the Matrix:

SRS Operations Contract

Site Security Contract

Liquid Waste Contract

Salt Waste Processing Facility Contract

Site Lab Contract

List of Potential Site Services

The following is a listing of potential site services, but is not an all-inclusive list available to IMCC, other SRS contractors and other Site contractors or other Site entities (e.g., the U.S. Department of Agriculture Forest Service) from the Site Operations Contractor, Lab M&O contractor, and other SRS contractors. Not all services are necessarily provided to other Site contractors or other Site entities. Site contractors avail themselves of services from the Site Operations Contractor, Lab M&O Contractor, and other SRS contractors by entering into Service Level Agreements (SLAs) or other appropriate interface agreements.

Service Number	Service Title
1.	Savannah River Site (SRS) Integration
2.	SRS Infrastructure and Services Alignment Plan (ISAP)
3.	SRS Interface Management
4.	Requirements/Procedures Management
5.	Contractor Assurance System (CAS)
6.	Quality Assurance Program Support
7.	Corrective Action Program Process
8.	Receiving Inspection
9.	Supplier QA
10.	Non-destructive Examination (NDE)
11.	Independent Evaluation Board Programs
12.	Occurrence Reporting Process Systems (ORPS)
13.	Lessons Learned Program
14.	Site Maintenance Program
15.	Reliability Centered Maintenance Program (RCM)
16.	Predictive Maintenance Program
17.	Site Safety Standards & (Common Safety Processes)
18.	Meteorological and Climatological Services
19.	Seismic Monitoring Services
20.	Radiological Site Services (RSS)
21.	Radiation Protection Program
22.	External Dosimetry Services
23.	Internal Dosimetry/Bioassay Services
24.	Health Physics Technical Services
25.	Health Physics Instrument Calibration and Distribution
26.	Facility Airborne Radioactivity Measurement Services
27.	Respirator Equipment Facility
28.	Respiratory Protection Program
29.	Occupational Medicine

Service Number	Service Title
30.	Safety Eyeglass Services
31.	Wellness Program Services
32.	Employee Assistance Program
33.	Workplace Substance Abuse Programs (WSAP)
34.	Environmental Data Integration
35.	NEPA Analysis and Documentation
36.	Environmental Compliance and Support Program
37.	Environmental Monitoring
38.	Environmental Data Collection & Reporting
39.	Ecological Monitoring and Compliance – Site Wide
40.	Biological Controls
41.	Resource Conservation and Recovery Act (RCRA) Permits and Compliance
42.	Environmental Regulatory Management (Site wide Environmental Management System [EMS] and Site Sustainability Program Plan)
43.	Environmental Regulatory Compliance
44.	Waste Sample Management
45.	Infrastructure/Utilities Engineering Support
46.	Site Infrastructure Shop Services
47.	Portable Equipment Commodity Management Center
48.	Subcontract Management & Technical Representatives
49.	Site Radio Services
50.	Site Pager Services
51.	Electrical Transmission, Distribution, & Energy Management
52.	Water Systems
53.	Sewer Systems
54.	Sanitary Wastewater Treatment
55.	Sanitary Waste Management & Disposal
56.	Vent and Balance
57.	Steam Services
58.	Roads and Ground
59.	Railroad System
60.	Motor Carrier Services
61.	Fleet Services
62.	Fuel Management
63.	Facility Services
64.	Site Housing
65.	Crane and Rigging
66.	Hoisting and Rigging Commodity Center

Service Number	Service Title
67.	Laundry Services
68.	Food Services
69.	Janitorial Services
70.	Protective Forces
71.	Physical Security Systems (Nuclear Material, Special Nuclear Material, and Classified Matter)
72.	Physical Security Systems (Government Property)
73.	Physical Security – Badging
74.	Information Security – Operations Security (OPSEC)
75.	Information Security – Classified Matter Protection and Control (CMPC); Classification, Declassification, and Unclassified Controlled Nuclear Information (UCNI) Program
76.	Information Security – Controlled Unclassified Information (CUI)
77.	Personnel Security – Access Authorization (Security Clearance Processing Program)
78.	Personnel Security – Human Reliability Program (HRP)
79.	Personnel Security – Foreign National Visits and Assignments (FNVA)
80.	Nuclear Material Controls and Accountability (MC&A)
81.	Safeguards and Security (S&S) Program Management
82.	Safeguards and Security (S&S) Awareness
83.	Security Systems Maintenance
84.	S&S Contractor Assurance and Training
85.	Fire & Emergency Response Services
86.	Respiratory Protection Inspection, Testing and Maintenance; and Fire System Inspection, Testing and Maintenance
87.	Emergency Operations (SRSOC)
88.	Emergency Management
89.	Fire & Emergency Response
90.	Emergency Response Training and Evaluation Group
91.	Radiological Assistance Program (RAP)
92.	Environmental Mitigation Strategy Planning and Implementation
93.	Environmental Permits and Compliance
94.	SRS Policy & Site Strategy for SCDHEC Permit & EPA Closure Actions
95.	Federal Facilities Agreement (FFA) Regulatory Support
96.	Environmental Bioassay Laboratory Services
97.	Scavenger Wastewater Program
98.	IT Strategic Planning, Governance, Enterprise Architecture, and Program Management
99.	Cyber Security – Classified and Unclassified Cyber Security
100.	Information Systems
101.	Voice Communication Services
102.	Consolidated IT Services

Service Number	Service Title
103.	Central Computing Services
104.	Desktop Computing Services
105.	Intra/Internet Services
106.	Network Communications Services
107.	Video Services
108.	Geospatial Information Services (GIS)
109.	E-Mail/Groupware Services
110.	Application Infrastructure & Strategic Technology
111.	IT Engineering, Plant and Facility Management (EPFM)
112.	Help Desk
113.	Servers/Storage
114.	Office 365
115.	Cyber Security – Classified and Unclassified Cyber Security
116.	Personal Computer Program Administration and Technical Oversight
117.	Software Development & Maintenance Services
118.	Server Provisioning, Licensing & Management Services
119.	Additional IT Storage Services
120.	End User Hardware Provisioning
121.	Database License Provisioning & Database Management Services
122.	Telephone Services
123.	Non-standard Telecom Circuit Requests
124.	Data Center Housing Space
125.	Geospatial Information Management
126.	Federal Records Inventory and Schedule Management
127.	Records Management
128.	Major Collection Management
129.	Long-Term Storage Records
130.	Engineering & Operations Document Control
131.	Printing and Reproduction Services
132.	Multi-Media Services
133.	Site Forms Management
134.	Personal Property Management Program
135.	General Purpose Facility Planning and Management
136.	Facility Services
137.	Condition Assessment Surveys
138.	Facility Information Management System (FIMS)
139.	Real Property Management (includes 5 year Site plan, FIMS)
140.	Property Systems/Acquisition & Materials Management

Service Number	Service Title
141.	Chemical Commodity Management
142.	Materials Access Center
143.	Central Warehouse Operations - Mail
144.	Locksmith Services
145.	Site Development Control
146.	Land-Use Planning and Management
147.	Long Term Stewardship
148.	Borrow Pit Management
149.	Post Cleanup Surveillance and Maintenance
150.	Fire Protection Engineering
151.	Fire Testing & Maintenance
152.	Natural Phenomena Hazards
153.	Geotechnical Engineering
154.	Nuclear & Criticality Safety Program
155.	Process Control & Automation Engineering
156.	Site Maintenance Engineering
157.	Engineering Standards
158.	Engineering Development Program
159.	Engineering Technical & Systems Support
160.	Design Engineering
161.	Commissions & Test Services/Startup Support
162.	Waste Forecast & Tracking System
163.	Waste Storage, Treatment, and Disposal Low Level Waste (LLW) and Mixed Low Level Waste (MLLW), Hazardous Waste (HW), Sanitary, Transuranic Waste (TRU)
164.	Waste Generator Certification Support & Oversight
165.	Pollution Prevention (P2) Program
166.	Groundwater/Vadose Zone Integration
167.	Groundwater Monitoring
168.	Well Drilling and Decommissioning Planning
169.	Deactivation & Decommissioning (D&D) Services
170.	Transportation Safety Document
171.	Transportation Operations
172.	Transportation Services
173.	Waste Forecast System – Solid Waste Information and Tracking System (SWITS) and Solid Waste Integration Forecast Technical Database (SWIFT)
174.	Construction Management
175.	Construction Field Engineering
176.	Craft Management, Supervision & Resources

Service Number	Service Title
177.	Construction Measuring and Test Equipment Program
178.	Fabrication Support
179.	Survey and GPR Services
180.	Welding Services
181.	Ready-Mix Concrete
182.	Hazardous Waste Disposal
183.	Recycle Program
184.	External Affairs
185.	External Reviews
186.	Community Relations
187.	Public Relations and Media Communications
188.	Business Executive and Employee Communications
189.	Communications and Media Services
190.	Finance & Benefits Accounting (PS)
191.	Business Management Systems
192.	Benefits Administration
193.	Education Outreach Programs
194.	Compensation Administration
195.	Seniority System Administration
196.	Planning and Budgets
197.	Estimating
198.	Program/Project Integration & Planning
199.	Employee Assistance Program
200.	EEO & Diversity